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00 11 16 -INVITATION TO BID

OWNER:

Name: Bear River Band of Rohnerville Rancheria.
Address: 27 Bear River Drive. Loleta, CA 95551

ARCHITECT:

Name: JAG Architects, Inc.
Address: 428 First Street. Eureka, CA 95501
Telephone: 707.442.6125
Fax: 707.442.6227
Contact: Kassidy Banducci, Director of Architecture
kbanducci@jagarchitects.com

PROJECT DESCRIPTION:

Name: Tish Non Village Community Center
Address: 27 Bear River Drive, Loleta, California 95551
Square footage: 31,167
Number of stories: 2
Site area: 230,176 sq. ft. (5.28 acres)
Date: July 27, 2009

To prequalified General Contractors.

Your firm is invited to submit an offer under seal to the Owner for construction of Tish Non Village Community Center, Loleta, California, at the Architect's office at the above address before 2:00 PM Pacific Standard Time on the 18th day of August, 2009, for the project named above which will consist of 1 Set of Bid Documents for a Stipulated Sum/Price contract may be obtained from Quality Digital Solutions (Omar Garcia 213.989.7800) or electronically through digital plan rooms.

Sets of Bid Documents can only be obtained by general contract Bidders using controlled numbers set-up by the Owner with Quality Digital Solutions. No sets will be issued to subcontract bidders, except thru a listed general contract bidder. Partial sets of Drawings will be available; no partial sets of Specifications will be issued. The cost of each full set of Bid Documents is \$165.00 plus shipping and is non-refundable. The cost of partial sets will be determined by Quality Digital Solutions and is also non-refundable. Bidders will be required to provide Bid security in the form of a Bid Bond in the amount of no less than 5 percent of the Bid amount.

Refer to other bidding requirements described in Document 00 21 00 -Instructions to Bidders.

Submit your offer on the Bid Form provided. Bidders are required to complete Bid Form and submit required attachments as noted in the Instructions to Bidders.

The Bid is required to be submitted under a condition of irrevocability for 90 days after submission.

The Owner reserves the right to accept or reject any or all offers.

END OF DOCUMENT

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TISH NON VILLAGE COMMUNITY CENTER
LOLETA, CA
JAG ARCHITECTS

INVITATION TO BID
00 11 16-1
PLAN CHECK SET - 07/02/09

00 21 13 -- INSTRUCTIONS TO BIDDERS

1. **BIDDER'S REPRESENTATION:** By making his/her Bid each Bidder represents the following.
 - a. Bidder has visited the site of the proposed work and is familiar with existing local conditions under which the Work will be performed and that Bidder fully understands the facilities, difficulties, and restrictions attending the execution of the Work.
 - b. Bidder has thoroughly examined and is familiar with the Bidding Documents for the Project.
 - c. Bid submitted is based upon the materials, systems and equipment indicated by the Bidding Documents, and as required to provide a complete operational Project.
 - d. The failure or omission of Bidder to receive or examine any form, instrument, or document or to visit the site to become familiar with conditions there existing shall in no way relieve the Bidder from obligation with respect to the Bid submitted.

2. **BIDDING DOCUMENTS:**
 - a. Bidder has been furnished complete sets of Drawings and Specifications in digital format. Additional sets may be purchased by the Bidder, at cost, from the Owner. Partial sets of Drawings will be available; no partial sets of Specifications will be issued. Bidding Documents will not be issued directly to sub-bidders or others.
 - b. Bidder shall use complete sets of bidding documents in preparation of the Bid; the Owner will not assume responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bidding Documents.
 - c. Bids shall be delivered prior to 2:00 PM on the date set forth in the Invitation to Bid, at the address noted therein. Bids received after that time and date will be returned unopened. Bidder assumes full responsibility for timely delivery at the address noted in the Invitation to Bid.

3. **INTERPRETATION OF DOCUMENTS:**
 - a. Bidder and sub-bidders shall promptly notify the Architect of ambiguity, inconsistency or error which they may discover upon examination of the Bidding Documents, or of the site and local conditions.
 - b. No oral interpretations will be made to Bidder as to the meaning of the Drawings and Specifications. Every request for such an interpretation shall be made in writing and addressed to the Architect.
 - c. No inquiry received within 5 working days of the date set for opening of Bids will be given consideration.
 - d. Every interpretation made to a Bidder will be in the form of an Addendum to the Contract Documents that, if issued, will be sent as promptly as is practicable to all persons to whom the Contract Documents have been issued. Addenda shall become part of the Contract Documents.
 - e. Each Bidder shall ascertain prior to submitting the Bid that Addenda issued have been received, and acknowledge same in the Bid.

TISH NON VILLAGE COMMUNITY CENTER
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INSTRUCTIONS TO BIDDERS
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4. MODIFICATION AND WITHDRAWAL OF BIDS:

- a. Bid may not be modified, withdrawn or canceled by the Bidder for 60 days following the date set for submittal of Bids, and each Bidder so agrees in submitting the Bid.
- b. Bids may be withdrawn by written or telegraphic request received from Bidders prior to the time fixed for opening.

5. CONSIDERATION OF BIDS:

- a. Bids will be opened privately. An abstract of the Bids will be made available to the Bidders.
- b. The Owner reserves the right to award the Contract on any basis he deems to his best interests and to reject any or all Bids when such rejection is in the interest of the Owner. The Owner has the right to waive informality or irregularity in any Bid received, and to accept the Bid which, in the Owner's judgment, is in the Owner's best interest.

6. SUBCONTRACTOR'S LIST AND BID BREAKDOWN:

- a. Submit a list of subcontractors and other persons or entities (including those who are to furnish materials and equipment fabricated to a special design) proposed for the principal portions of the Work. Divide the list using the Divisions of the Specifications as a guide. List a maximum of 3 names for each trade or division of work. Attach the list to the Bid or Submit to the Owner not later than 2 days after Bid submittal, in an envelope titled Tish Non Community Center, Loleta, CA, Subcontractor's List from ***** (Contractor's name and address).
- b. The Bidder, when so requested by the Owner, will be required to establish to the satisfaction of the Architect and Owner the reliability of the persons or entities proposed to furnish and perform the Work described in the Bidding Documents.
- c. Attach, to the subcontractor's list, a Bid Breakdown listing the cost of the work of each trade or major divisions of work, using the Sections of the Specifications as a guide.

7. BONDS:

- a. Prior to execution of the Contract, the Owner, at the Owner's discretion, may request the Bidder to furnish bonds covering the faithful performance of the Contract and the payment of all obligations arising thereunder in such form as the Owner may prescribe. The amount of such bonds will be for 100 percent of the Contract Sum and shall be listed as a separate item on the Bid Form; this amount is not to be included in the Bid.
- b. The Owner reserves the right to require bonds for amounts less than listed above, or to obtain the bonds from other than the Bidder usual source.

8. PROPOSED STAFF AND SUBCONTRACTOR'S LIST:

- a. Bidder shall submit a list of the Subcontractors or other persons or entities (including those who are to furnish materials and equipment fabricated to a special design) proposed for the principal portions of the Work. The list shall be divided using the divisions of the Specifications as a guide. A maximum of three names may be listed for each trade or divisions of work. This list shall be attached to the Bid, or may be submitted not later than 24 hours after Bid submittal in an envelope titled "Subcontractor's List", to the Owner.

- b. The Bidder, when so requested by the Owner, will establish to the satisfaction of the Architect and Owner the reliability of the persons or entities proposed to furnish and perform the Work described in the Bidding Documents.

9. PRODUCT/ASSEMBLY/SYSTEM SUBSTITUTIONS

- a. Substitute products will be considered when submitted as an attachment to the Bid Form.
- b. The submittal shall provide sufficient information to determine acceptability of such products. Use the Substitution Request Form 01630.
- c. Provide complete information on required revisions to other Work to accommodate each substitution, and the value of additions to or reductions from the Bid Price, including revisions to other work.

10. PRELIMINARY CONSTRUCTION SCHEDULE

- a. Submit with the Bid a preliminary construction schedule that shows in sufficient details the major elements of the Work and their milestone dates.

11. SECURITY DEPOSIT

- a. Submit with the Bid, on AIA A 310 Bid Bond Form, a security deposit in the form of a Bid Bond in the amount of not less than 5 percent of the Bid Price/Sum.
- b. Endorse the Bid Bond in the name of the Owner as obligee, signed and sealed by the principal (Contractor) and surety.
- c. The security deposit will be returned after delivery to the Owner of the required Performance and Payment Bonds by the accepted Bidder.

12. CONSENT OF SURETY OR AGREEMENT TO BOND

- a. Submit with Bid.

13. INSURANCE

- a. Provide an executed "Undertaking of Insurance" on a standard form provided by the insurance company stating their intention to provide insurance to the bidder in accordance with the insurance requirements of the Contract Documents.

END OF DOCUMENT

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